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| INTERNATIONAL SOCIETY FOR KRISHNA CONSCIOUSNESS, BANGALORE  ISKCON Bangalore |
| **Project Charter** |
| SATVATA |
| Prepared by  **Janaki Vallabha Dasa, Division Head - IT**  Approved by  **Vasudev Keshav Dasa, Vice President and Project Sponsor** |

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| **Project Code** | IT/16-17/002 | | |
| **Project Name** | Satvata Revamp | | |
| **Tentative Start Date** | August 01, 2016 | **Tentative End Date** | October 25, 2016 |

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| **Business Case** |
| Satvata is an online portal used by ISKCON Bangalore and other affiliated centers to update the details of missionaries. The portal built using Struts 2.0 framework with JSP, Java 1.5 & MySQL was launched in September 2011. Due to cost constraints, management has decided to continue the support for all existing applications with limited resource availability. But due to technology obsolence, currently the users are facing accessibility issues: the interface is not compatible with the available browsers and not responsive to the screen size of different devices available.  In the GBC meeting held on June 2016, the topic was discussed and the following resolution is passed: Resolved that Satvata website will be made compatible across all browser formats including mobile ones. Once this website is made functional, all initiation requests & devotee information from various temples will be routed through Satvata website only. AAD & VAKD will make the website functional in 4 months i.e., by 30th Oct 2016. GBC Society will bear the cost of designing the website. Until such time, hard copies of initiation request forms & devotee information will be sent by various temples to Krishna Sakha Dasa in Bangalore who will in turn maintain the current database updated based on the hard copies. |

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| **Project Objectives** |
| To revamp the Satvata web portal for   1. better accessibility to the users 2. browser compatibility (Google Chrome, Mozilla Firefox and Safari) 3. responsiveness to standard screen sizes and 4. the additional features requested by various stakeholders. |

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| **Project Scope** |
| The following features are included in the scope of the project:  Create devotee record and capture the basic information, upload photo, academic details, work experience, languages known, emergency contact details, Government ID (driving license, passport, PAN and Aadhar Card details)  Attach scanned documents - Application Form (Form A and Form B), Medical History Form (Form C), Interview and Clearance (Form D), Medical Records, Recommendation for I initiation, Recommendation for II initiation.  Document Level Security: Access Restrictions as per the visibility group. Visibility level of each document can be set by the person uploading the document.  Track details such as Current Service, Effective From, Reporting To, Current Ashram, Effective From, Remarks (encrypted), Current Center, Effective From, Date of Exit, Remarks (encrypted),  Track and Update Initiation details (Candidate Recommendation, Upload Recommendation letter, Candidate Approval, date of ceremony & initiation name, generation of initiated disciples book).  Track Devotee Sadhana details.  Reports as per the requirements. |

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| **High Level Requirements** |
| **Initiation Module:** Feature for entering and managing the details of Krishnashraya, FOLK, Krishna Life and FOLK Circle devotees to be provided. All initiation requests & devotee information from various temples will be routed through Satvata web portal only.  **Photo Upload:** Option to upload and remove profile picture of the devotee - Option to enlarge the photo - Option to upload more than one photo and choose which should be displayed in profile  **Center List in Home Page:**   * Left the temple shouldn’t merge with center list. * Center list can appear Alphabetic. * Option to edit center name, address and SPOC details.   **Reporting Features:**   * Option to take print out of devotee profiles. * Option to generate devotee list with selective attributes (fields). * Filter option based on languages spoken, age and number of years in the movement, current center, center joined, qualification, ashram, and service - in alphabetical order.   **Other Features:**   * Number of years in the movement to be displayed in profile list. * **Devotee Transfer:** Display reason and remarks. * Option to capture Devotee Training & Devotee Skills. * Option to know that a devotee has been transferred as a trainee. * Option to send mail to all devotees in one click (filter wise) * Better search options (with added filters). * Service head and Ashram head options (filter option for this) - Since we will be using the same portal for the Krishnashraya devotees also, the terminology will be generalized as Service Coordinator and Spiritual Facilitator.   Reminders to update emergency contact numbers for devotees. |

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| **Cost Estimation** | | |
| **S. No.** | **Module** | **Cost** (INR) |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| **Total Budget** | |  |

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| **Project Steering Team** | | | |
| Name | Designation | Mobile | E-mail ID |
| Vasudev Keshav Dasa | Project Sponsor | 9342511187 | vakd@iskconbangalore.org |
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| Janaki Vallabha Dasa | Program Manager | 9342671724 | jnvd@hkm-group.org |

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| **Project Execution Team** | | | |
| Name | Designation | Mobile | E-mail ID |
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|  | Program Manager | Project Sponsor |
| Name | Janaki Vallabha Dasa | Vasudev Keshav Dasa |
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